

U.S. DEPARTMENT OF LABOR Employment and Training Administration Washington, D. C. 20210	CLASSIFICATION UCX
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DIRECTIVE: UNEMPLOYMENT INSURANCE PROGRAM LETTER 03-87

TO: ALL STATE EMPLOYMENT SECURITY AGENCIES

FROM: DONALD J. KULICK, Administrator for Regional Management

SUBJECT: Dissemination of DD Form 149 and Standard Form 180

1. Purpose. To disseminate copies of DD Form 149 and Standard Form 180 for State Employment Security Agencies (SESAs) optional use in obtaining required information from the various branches of military service to enable them to make prompt UCX determinations.

2. Background. The Louisiana Claims Control Center (LCCC) recently brought to our attention the existence and use of DD Form 149 (Application for Correction of Military Record Under the Provisions of Title 10, U.S. Code, Section 15521 and Standard Form 180 (Request Pertaining to Military Records) by the various branches of the military service to obtain required military information. These forms are recognized by each branch of the military and can be used by SESAs to resolve the small number of situations where UCX claimants may need a correction of their military Records or some additional information pertaining to the military records.

3. Instructions. The use of DD Form 149 and Standard Form 180 is not a new procedural requirement. The forms are being disseminated to all SESAs as an option to assist appropriate UCX claimants. However, if SESAs decide to make these forms available to appropriate UCX claimants, it will be their responsibility to reproduce the forms. The use of Form DD 149 and Standard Form 180 does not replace Form ETA-B-43. SESAs should continue to use Form ETA B-43, as outlined in chapter VI, page VI-3 of ET Handbook No. 394, whenever an ex-servicemember requests and authorizes assistance in obtaining DD Form(s) 214/215, or when Requesting essential information needed to process a UCX Claim. The request may relate to data omitted on the DD Form 214 or to data incorrectly shown on that form.

For example, when used to request essential data not shown correctly on DD Forms 214 /215, the local office may make DD Form 149 or Standard Form 180 available to appropriate UCX claimants after all efforts are exhausted by the SESA to obtain the required information from the appropriate branch of military service by use of Form ETA B-43.

4. Action Required. Administrators should provide the above information to all appropriate staff members.

5. Inquiries. Direct Inquiries to the appropriate regional office.

6. Attachments. DD Form 149 and Standard Form 180