TO: ALL STATE WORKFORCE AGENCIES

FROM: JANE OATES /s/  
Assistant Secretary

SUBJECT: Change in Recipient of UC Modernization Incentive Payment Applications

1. **Purpose.** To advise states of a change in the recipient of UC Modernization incentive payment applications.


3. **Revised Application Instructions.** Beginning September 4, 2009, applications are to be signed by the state agency administrator and addressed to:

   Gay Gilbert  
   Administrator  
   Office of Workforce Security  
   200 Constitution Avenue NW  
   Room S-4231  
   Washington, DC 20210

   States may submit applications by mail, fax, or e-mail. States may fax applications to 202-693-2874 to the attention of the Division of UC Legislation. E-mail submissions should be sent to Gilbert.Gay@dol.gov with a cc to Hildebrand.Gerard@dol.gov. Copies should be provided to the appropriate Regional Office.

4. **Action.** State administrators should distribute this notice to appropriate staff.

5. **Inquiries.** Questions regarding applications for UC Modernization incentive payments should be directed to your Regional Office.