

TRAINING AND EMPLOYMENT NOTICE	NO. 4-06
	DATE August 3, 2006

TO: STATE WORKFORCE AGENCIES

FROM: CHERYL ATKINSON /s/
Administrator
Office of Workforce Security

SUBJECT: Fiscal Year (FY) 2006 Unemployment Insurance Benefits Timeliness and Quality (BTQ) Nonmonetary Determination Evaluation Training Seminars

1. **Purpose.** To announce additions to the schedule for FY 2006 BTQ Nonmonetary Determination Evaluation Training Seminars.
2. **References.** ET Handbook No. 301, Fifth Edition, Revised July 2005.
3. **Background.** To maintain a cadre of state staff trained in the quarterly nonmonetary adjudication quality review process, the U.S. Department of Labor (USDOL) offers training seminars annually at various locations across the country. This training prepares nonmonetary determination adjudicators to participate in the quarterly tripartite quality reviews and Benefits Accuracy Measurement (BAM) /Denials Accuracy Measurement staff to accurately investigate and assess the quality of nonmonetary determinations.
4. **FY 2006 BTQ Nonmonetary Determination Evaluation Training Seminars.** The following sessions, each for approximately 25 participants, are planned:

<u>Date</u>	<u>Location</u>
September 11 - 15, 2006	Washington, D.C.
September 25 - 29, 2006	Charleston, South Carolina

5. **State Nominees.** Nominations for each session will be accepted on a first-come, first-served basis. State workforce agencies (SWAs) may nominate potential participants for either session. Therefore, nominations should indicate the applicable session.

Although this training is designed to prepare nonmonetary determination adjudicators to participate in the quarterly tripartite reviews, it is also useful for other nonmonetary determination adjudicators and BAM investigative staff.

6. **Logistics.** Travel arrangements and costs for attendees are the responsibility of the nominee's employing agency. Specific information regarding hotel reservations and locations is attached. Persons with disabilities who wish to attend should send requests for accommodation to the appropriate Regional Office (RO).
7. **Action Required.** State Administrators are requested to notify appropriate SWA staff of the upcoming BTQ Nonmonetary Determination Evaluation Training Seminar and provide RO staff with the name(s) of each SWA nominee and session requested. Nominations should be submitted to the RO no later than August 11, 2006, for the session in Washington D.C. and no later than August 18, 2006, for the session in Charleston, South Carolina.
8. **Inquiries.** Inquiries should be directed to the appropriate RO.

Attachments

NONMONETARY DETERMINATION EVALUATION TRAINING SEMINAR

September 11 - 15, 2006

HOTEL/SEMINAR LOCATION

Doubletree Hotel (Crystal City)
300 Army Navy Drive
Arlington, VA 22202

SEMINAR HOURS

Begins: Monday, September 11, 2006, 1 p.m.
Concludes: Friday, September 15, 2006, noon

A block of rooms has been reserved at the hotel under the group name, "**Department of Labor, BTQ Training.**" The rate is \$192 plus 10.25 percent tax per night. The daily parking and overnight rate is \$17.00. Valet parking is available for \$22 per day. Each individual is responsible for contacting the hotel at (703) 416-4100 to make his/her reservation. Please reference the group name to ensure that you receive the seminar rate. Reservations should be made no later than August 14, 2006.

GROUND TRANSPORTATION: The hotel provides complimentary shuttle to/from Reagan National Airport and the Metro station at Pentagon City. The shuttle for Reagan National Airport is provided from 5 a.m. to 12 a.m. and the Pentagon City Metro shuttle is provided from 6 a.m. to 10 p.m. The Pentagon City Metro station is located on the blue and yellow lines.

NONMONETARY DETERMINATION EVALUATION TRAINING SEMINAR
September 25 - 29, 2006

HOTEL/SEMINAR LOCATION

The Mills House Hotel
115 Meeting Street
Charleston, South Carolina

SEMINAR HOURS

Begins: Monday, September 25, 2006, 1 p.m.
Concludes: Friday, September 29, 2006, noon

A block of rooms has been reserved at the hotel under the group name "**Department of Labor BTQ Training.**" The rate is \$89 plus 12.5 percent tax per night. Valet parking is available for \$19.17 per day. Each individual is responsible for contacting the hotel at (843) 577-2400 to make his/her own reservation. Please reference the group name to ensure that you receive the seminar rate. Reservations should be made no later than August 25, 2006.

GROUND TRANSPORTATION: Taxis are available from Charleston International Airport at a rate of \$30. There is also shuttle service provided by Peninsular Charleston. The shuttle information can be obtained from any of the airport transportation service desks throughout the airport.