Application Checklist

Please complete and submit this checklist with your application. It should be used as a quick reference of key provisions of the solicitation and whether or not these provisions have been included, complied with or addressed. This document is not intended to be comprehensive or address every aspect of the solicitation.

Organization Applying: ____________________________________________.

Contact Person:___________________________________________________.

Phone Number:___________________________________________________.

Date submitted:___________________________________________________.

1. ____ Standard Form 424

2. ____ Detailed budget and budget information sheet

3. a. ___ Applicant must be a Local Workforce Investment Board
   (or)
   b. ___ Applicant is the SDA administrative entity receiving JTPA formula funds in
      an area not yet transitioned to a Workforce Investment Board.
   c. ___ Applicant is a Native American WIA Section 166 Grantee or a JTPA 401
      Grantee

4. ___ Target area:
   (1) ___ EZ/EC or part of an EZ/EC
   (2) ___ Governor has designated as a high poverty area in state without EZ/EC
   (3) ___ Additional area designated by the Governor as eligible to apply in
      states with EZ/EC
   (4) ___ Native American Reservation, Native Alaskan Village, or areas serving
      Oklahoma Indians.

5. ____ Letter from the Governor designating your area as eligible for award if you are
   not an EZ/EC.