28. **Job Search Activities**

All applicants provided services which are designed to help the jobseeker plan and carry out a successful job hunting strategy. The services include resume preparation assistance, job search workshops, job finding clubs, provision of specific labor market information and development of a job search plan.

"Resume Assistance" -- Providing instructions on the content and format of resumes and cover letters and providing assistance in the development and production of the same.

"Job Search Workshops" -- An organized activity that provides instructions on resume writing, application preparation, interviewing skills, and/or job lead development.

"Job Finding Clubs" have all the elements of the ES Job Search Workshop, plus a period of structured application where participants attempt to obtain jobs.

"Provision of Specific Labor Market Information" -- Information concerning occupational staffing patterns, hiring patterns, working conditions, and pay of firms or industries.

"Job Search Planning" -- Development of a plan (not necessarily a written plan) that includes the necessary steps and timetables to achieve employment in specific occupational, industry, or geographic area.

29. **Referred to Employment**

A referral to employment is

(a) the act of bringing to the attention of an employer an applicant or group of applicants who are available for a job and

(b) the record of such a referral. It means the same as "referral to a job."

30. **Referred to a Federal Job**

All veterans who are referred to a job opening filed with a placement office by a department or agency of the Federal Government or other entity under the jurisdiction of the U.S. Office of Personnel Management.

31. **Referred to FCIL Job**

All veterans referred to a job opening listed by an employer identified as a Federal contractor.

NOTE: This item is not required for "Disabled Veterans."

32. **Referred to a Permanent Job (+150 days)**

All applicants in each category who meet the definition for Referred to Employment who are referred to a job expected to last over 150 days.
33. **Entered Employment**

   This is the unduplicated count of applicants who entered employment by job placement or obtained employments.

34. **Job Placements**

   The hiring of an applicant by a public or private employer after referral to a job by the ES or by other co-located or outstationed staff in cooperation with the ES agency provided that all of the following steps were completed:

   (a) prepared a job order prior to referral except in the case of a job development contact on behalf of a specific applicant,
   
   (b) made prior referral arrangements with the employer,
   
   (c) referred an individual who was not designated by the employer except for referrals to agricultural job orders for a specific crew leader or worker;
   
   (d) verified from a reliable source, preferably the employer, that the applicant had entered work, and
   
   (e) recorded the placement in the agency data base.

35-38. **Placements by Age**

   Self-explanatory.

   *This item also includes placements in OJT, work experience and PSE.*

39. **Placed in Federal Jobs**

   All veterans placed in a job opening filed with a placement office by a department or agency or other entity under the jurisdiction of the U.S. Office of Personnel Management.

40. **Placed in a FCIL Job**

   All veterans placed in FCIL Job. Use the same definition as "34. Job Placements" in jobs listed by Federal contractors.

   **NOTE:** This Item is not required for "Disabled Veterans."

41. **Placed in Permanent Job (+150 days)**

   All applicants placed in a job expected to be over 150 days duration.