Accessing the ASCII-Load Application
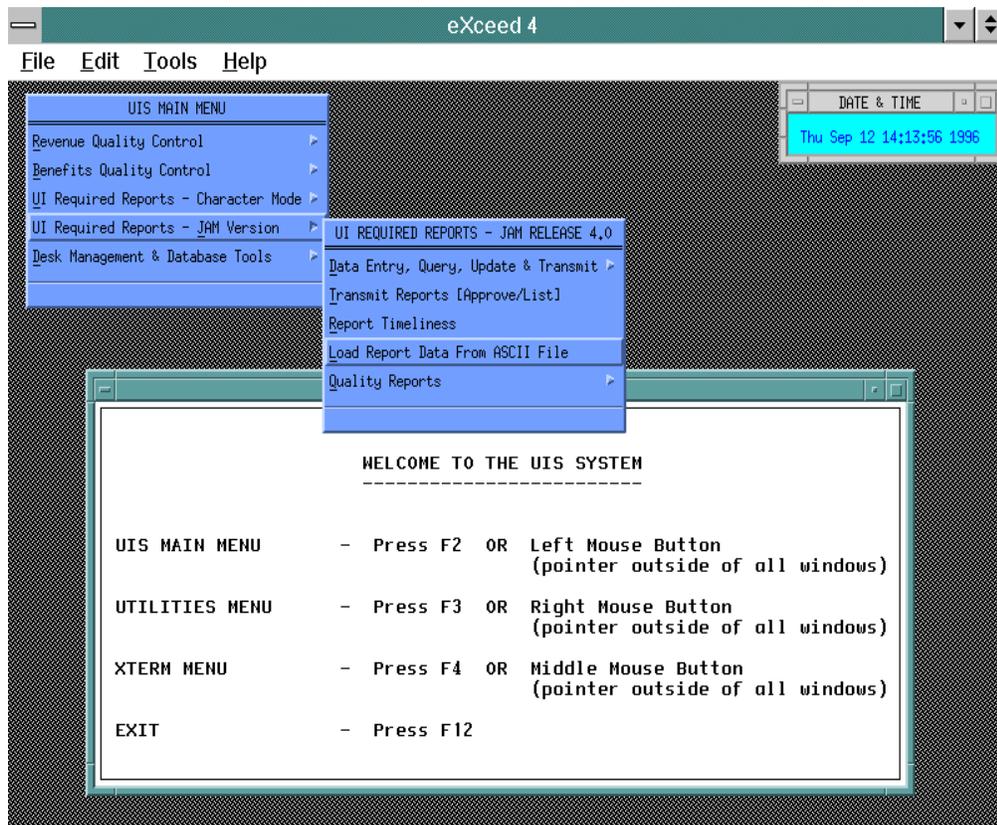
The purpose of the ASCII-Load application is to electronically upload data from a data file to the UIRR system, thus eliminating the need to manually enter data. See Appendix B for ASCII-Load file specifications.

To access the ASCII-Load application, choose the UI Required Reports - JAM Version. In the UI Required Reports - JAM Release 4.0 menu, click on Load Report Data From ASCII File, as shown in Figure 5.1.

Figure 5.1
ASCII Load Menu

ASCII-Load Utility Screen

The ASCII-Load Utility screen appears, as shown in Figure 5.2.

Figure 5.2
ASCII Load
Utility Menu

To load data for a report into your State's database, you need to enter the following information on the ASCII Load Utility screen:

P `Report Name:` This is the name of the report table whose data you want to enter into the database (*example*, ar9055h)

P `Report Date:` This is the report date for the report you want to enter into the database (*example*, 03/31/1996).

P `File Name:` This is the full path name of the ASCII file containing the data of the report you specified (*example*, /home/uirruser/asc_data/ ar9055h.dat).

At the bottom of the ASCII Load Utility screen, there are three pushbuttons — Ok, Exit, and Help.

Ρ   Ok   Loads the data of the report you specified to your State's database.

Ρ   Exit   Exits the ASCII Load Utility screen and returns you to the UIS System menu.

Ρ   Help Displays information about the ASCII Load Utility screen.

When you choose **Ok**, a screen appears displaying the report's data in report form, as shown in the example in Figure 5.3. A message window also appears. Press Ζ   or click on Ok to close the window.

Figure 5.3
A report whose data will be loaded to a State's database

Ρ   Exit   Exits the ASCII-Load Utility application.

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